



Request for Proposals

Shaaron Kent Fund – San Miguel de Allende Grants 2020

For almost 40 years, the Community Foundation for Southern Arizona (CFSA) has been a trusted philanthropic partner helping hundreds of individuals, families, businesses and nonprofits to create a stronger community.

When Shaaron Kent created her field-of-interest endowed fund at the Community Foundation for Southern Arizona many years ago, she designated that her assets be allocated annually to three areas that she was passionate about: education, hospice, and San Miguel de Allende, where she had a second home. The Community Foundation has the responsibility of carrying out her wishes in a manner that carries on her legacy as she envisioned it.

In 2020, CFSA will offer grants from the Shaaron Kent Fund to legally incorporated nonprofit organizations that work to benefit the San Miguel de Allende community. Grants will support operating costs for programs and projects that support and benefit the community in San Miguel de Allende.

To apply, nonprofit organizations must submit the cover sheet, current organizational budget and a short proposal to justify the need for operating support directly related to their programs and projects, which must align with the program areas outlined above.

Proposals should include the information specified in the guidelines for proposals document. The maximum amount of support per organization is US\$ 10,000 for one year.

Basic eligibility requirements are:

- Must be a 501c(3) in the US in good standing or a donataria autorizada in Mexico.
- Must have local leadership, local financial support and local program management.
- Programs must benefit the people of San Miguel de Allende.

Grants will not made to for-profit organizations, governmental entities or for capital drives.

- Requests should be made for general operating support from organizations providing effective programs in San Miguel de Allende.

Proposals are due on February 7, 2020. Submitting a proposal does not guarantee a grant.



CFSA will review all proposals and notify organizations in writing that they will be supported. Upon receiving this notification, the organization must send the following documentation in electronic format within 10 business days:

1. Articles of incorporation (escritura pública) signed by a public notary and, if applicable, its last modification, registered with the Public Registry of Property and Commerce of the corresponding district.
2. Power of attorney (poder legal) accrediting the legal representation, registered with the Public Registry of the Property of the corresponding district.
3. Official photo identification of the legal representative.
4. Page of the Official Gazette of the Federation (Diario Oficial de la Federación) where the organization appears as an authorized grantee (donataria).
5. Proof of current legal address (water, electricity or telephone bill, with a validity in its issuance not more than two months, or receipt of property tax payment).
6. Copy of the tax identification number (RFC) of the organization.
7. Bank information for electronic transfers (this format will be provided by the BPP).
8. Completed and signed contract between the funder and the grantee (this will be provided)

Grantees will be required to send a final financial and narrative report to CFSA at the end of the grant period in a format that will be provided to the organization.

If you have questions about this RFP, please contact malaura@alianzafronteriza.org.